



National Association of Elementary School Principals (NAESP) 2021 Conference

July 8-10, 2021 | Chicago, IL

Seattle Pacific University is proud to partner with NAESP to offer 13 clock hours for educators attending this conference.

13 CLOCK HOURS

Requirements to apply for 13 clock hours through SPU:

- o **July 8-10, 2021: ATTEND FULL CONFERENCE:** At least *13 hours* of attendance at the conference sessions is required *to receive 13 clock hours*. Therefore, you must attend *all* days of the conference to receive clock hours. No partial hours will be offered; only submissions with 13 hours will be honored.
- o **Before July 10th, 2021 at 11:59 PST: REGISTER AND PAY FOR CLOCK HOURS** Please access the SPU website to register for clock hours. You will register and submit payment for your clock hours through our website. Payment can only be submitted via credit or debit card through our website. The cost is \$20 for 1 CEU. *Payment is required at the time of registration and requires a credit or debit card for processing. Registration closes July 10, 2021 at 11:59 pm PST.*
- o **Before July 20th, 2021 at 11:59 PST: SUBMIT CEU Documentation Assignment via website or email:** You are responsible for tracking your own hours of attendance and documenting the hours by submitting the Clock Hour (CEU) Documentation Assignment. Please review instructions carefully and follow the checklist provided as incomplete assignments will be discarded. Submission instructions below.

Submission Instructions for CEU Documentation Assignment :

Assignment is on pages 5-7 of this document.

EMAIL SUBMISSION INSTRUCTIONS:

1. Attached files must be PDF format. Photos of papers or jpeg files will not be accepted and will receive a grade of "NC" (No Credit).
2. The title of the PDF should say NAESP 2021, Your Full Name, and the Assignment Title.
3. Coversheet **MUST** be included in the assignment submission. Without a coversheet, we will not be able to process your request for registration. You can review a tutorial for converting files to PDFs here: <https://acrobat.adobe.com/us/en/acrobat/how-to/word-excel-ppt-to-pdf-converter.html>
4. Your email subject line should be NAESP 2021, YOUR NAME.
5. If at all possible, please send your submission from the same email you list on your coversheet.

ONLINE SUBMISSION INSTRUCTIONS:

1. Log into your spu account at ce.spu.edu.
2. Click here to access the online submission portal. Or visit the NAESP webpage at ce.spu.edu/NAESP.

Refund Policy: Withdrawals submitted [Online](#) through SPU within 48 hours of the first conference session will receive a 100% refund of SPU tuition. After this point, no refund will be granted and all withdrawals must be submitted prior to the final class session. Instructions on how to withdraw are located on our website under [Students/Withdrawal and Refund Policies](#). Any clock hour registrants who do not follow up with the documentation assignment will be dropped from registration with no refund.

Transcripts reflecting NEASP Clock Hours can be ordered after September 1, 2021. Please visit [Student Academic Services site](#) for transcript information.

For more information, contact:
CPEinfo@spu.edu

Syllabus: NAESP 2021 Pre-K-8 Principals Conference

Instructor: Jenn Brown, M.A.

Wilsonj17@spu.edu

July 8-10, 2021

13 Clock Hours

Instructor Info: I have been working at SPU for six years and working with students in various methods for over ten years. I serve as the Program Manager of the Center for Professional Education at Seattle Pacific University.

Course Objectives:

The Pre-K-8 Principals Conference offers elementary principals the opportunity to explore sessions to enhance their professional knowledge and strengthen pedagogical practices.

Course Description:

The NAESP Pre-K-8 Principals Conference is a comprehensive professional learning opportunity featuring expert speakers and practitioners to help strengthen principals' skills through innovative breakout, concurrent, and thought leader sessions. The conference content is aligned to the Professional Standards for Educational Leaders (PSEL) and organized around four strands:

- Instructional Leadership Development
- Innovative Leadership Approaches
- Best Practices in Social Emotional Learning
- Optimizing Systems for Effective Learning Communities

Course Content:

Schedule and Course Topics

Thursday, July 8

7:00 AM–5:00 PM: Conference Registration

8:00–9:30 AM: Thought Leader Session – Lee Jenkins

8:00–9:30 AM: Concurrent Sessions

9:45 AM–11:30 PM: Opening Keynote – Baruti Kafele

11:30 AM–12:00 PM: Book Signing – Baruti Kafele

11:30 AM–1:30 PM: Lunch Break

1:30–2:30 PM: Breakout Sessions

3:00–4:00 PM: Breakout Sessions

5:00–6:30 PM: Welcome Reception

Friday, July 9

7:00 AM–5:00 PM: Conference Registration

7:00 AM–3:00 PM: Pre-K – 8 Principals Exhibit Hall Open

8:00–9:30 AM: Thought Leader Session – Charles Best/Kirk Smiley

8:00–9:30 AM: Concurrent Sessions

9:45 AM–11:30 PM: Day 2 Opening Keynote – Ruby Payne

11:30 AM–12:00 PM: Book Signing – Ruby Payne

11:30 AM–1:30 PM: Lunch Break

1:30–2:30 PM: Breakout Sessions

3:00–4:00 PM: Breakout Sessions

4:15–5:45 PM: 2020 National Distinguished Principals Awards Ceremony

Saturday, July 10

7:00 AM–11:00 AM: Conference Registration

8:00–9:30 AM: Thought Leader Session – Jessica Cabeen/Beth Houf

8:00–9:30 AM: Concurrent Sessions

9:45 AM–11:30 PM: Day 3 Opening Keynote – Dan Heath

11:30 AM–12:00 PM: Book Signing – Dan Heath

Assessment:

Participants seeking 13 clock hours need to complete a session form detailing each event they attended and include either a summary or signature from the presenter. Required Sessions include all opening keynote sessions, one concurrent session each day, and two breakout sessions on day 1 and day 2. The session form is due on July 20th by 11:59pm PST via email or online submission (ce.spu.edu). Materials sent after this date will not be accepted. Please include “NAESP 2021 FULL NAME” in the subject line in emails and on all assignments. Assignments must be submitted as a PDF. If you have any questions, please email me directly at Wilsonj17@spu.edu or CPEinfo@spu.edu.

COVER SHEET: 2021 NAESP Conference CEU Documentation Form

DIRECTIONS:

To submit documentation and receive a registration link for CEUs through SPU, complete the following:

1. Conference Attendance Log

A. This document verifies your attendance at the conference sessions. Record complete information for each session you've attended and obtain the speaker's signature to verify your attendance.

B. If, during a few of your sessions, you cannot access the speaker and are unable to obtain a signature, please provide a 2-3 sentence synopsis in your own words summarizing the conference session. Type or neatly write this directly on the log document.

Please ensure your submission is neat and legible. We recommend making a photocopy first for your records.

2. Cover Sheet (this document)

A. Submit this cover sheet and include it as the top page of your document. Ensure you have filled out all information requested below.

SUBMISSION DEADLINE: 7/20/21 (no late submissions will be accepted)

Submit all required documents to SPU's Center for Professional Education. Submission guidelines at ce.spu.edu. You must submit via email or online documentation. No late submissions will be accepted.

Email: CPEinfo@spu.edu

Online: ce.spu.edu

Remember to review submission guidelines at ce.spu.edu

WRITE NEATLY OR TYPE: Illegible forms will result in our inability to contact you with the registration link

COMPLETE THIS DOCUMENT AND SUBMIT IT AS PAGE 1 OF YOUR SUBMISSION

Participant's First and Last Name: _____

Contact email address: _____

Phone number: _____

I'm applying for: ___ 13 Clock Hours

Participant's Signature: _____

By signing, you verify that the information on this documentation form is complete and accurate.

Review submission guidelines at ce.spu.edu

