



## Center for Professional Education | TESOL Intensive Certificate Program

**SPU Campus | July 15 – August 9, 2019 | \$2,300**

### Applying to the Program

Space is limited! To secure your place in this program, meet and complete the following:

- Bachelor's Degree Requirement
  - Please send an official transcript documenting your highest degree. In order to be eligible for this certificate program, applicants must hold a BA (in any subject).
- Program Application
  - Applicants will receive email notification of application status within two weeks of submission.
  - Application to a program does not guarantee admission. Applications subject to approval.
- Online Registration & Payment for the 4-course intensive
  - Once your application has been approved, you will receive links to register online.
  - This program is comprised of four courses. To be eligible to participate and earn credit, you will need to register for all four courses at one time.

Program application and electronic copy of your official transcript can be emailed to: [\*\*CPEprojects@spu.edu\*\*](mailto:CPEprojects@spu.edu)

If you would like to submit a hard copy of your official transcript by mail, please send to:

**Seattle Pacific University  
CPE - TESOL Intensive Program  
3307 3<sup>rd</sup> Ave. W. STE 209  
Seattle, WA 98119**

# TESOL Intensive Certificate Program | Application

## Applicant's Information

Name: \_\_\_\_\_  
Last First Middle

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender :  Male  Female

Ethnicity:  Hispanic or Latino  Not Hispanic or Latino

Race:  Alaskan Native  African-American or Black  American Indian  Asian

Caucasian or White  Native Hawaiian or Pacific Islander

Not Listed (please specify): \_\_\_\_\_

Permanent Mailing Address: (street) \_\_\_\_\_

(city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip) \_\_\_\_\_

Cell Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Personal Email: \_\_\_\_\_

## Professional Background Information

Current role, title or position: \_\_\_\_\_ Where: \_\_\_\_\_

From(date): \_\_\_\_\_ To(date): \_\_\_\_\_  Part-Time  Full-Time

Previous role, title or position: \_\_\_\_\_ Where: \_\_\_\_\_

From(date): \_\_\_\_\_ To(date): \_\_\_\_\_  Part-Time  Full-Time

## Program Track

K-12 certificated teachers may be eligible to apply the 12 credits from this program toward an add-on ELL Endorsement (TESOL participation does not guarantee enrollment). Would you like to receive more information about SPU's ELL Endorsement program?

**Yes, I am a K-12 teacher in Washington State! Please contact me with information about the add-on ELL Endorsement program.**

WA State Teaching Certificate Number: \_\_\_\_\_

Expiration: \_\_\_\_/\_\_\_\_/\_\_\_\_

Current Endorsement(s): \_\_\_\_\_ , \_\_\_\_\_

**No, I am only interested in the TESOL certificate at this time.**

## Personal Interests

Why do you want to participate in this program?

How did you hear about this program?

Language(s) spoken: \_\_\_\_\_  Fair  Good  Excellent  Native

Language(s) spoken: \_\_\_\_\_  Fair  Good  Excellent  Native

Language(s) spoken: \_\_\_\_\_  Fair  Good  Excellent  Native

## Program Policies

### Program Expectations:

Participants should be prepared to complete readings and assignments prior to the first day of class. All assignments are due at 9am on the due date.

This intensive program includes practicum hours in partnership with local ESL programs. All forms of SPU sponsored educational activities that occur off-campus are subject to the same standards of conduct and academic performance as opportunities that occur on campus. SPU recognizes that off-campus learning opportunities may present unique circumstances, however, participants are expected to maintain behavior consistent with the Seattle Pacific University behavioral community expectations, maintain academic performance consistent with SPU's standards, observe rules and expectations of program partners, and behave in a manner that protects their safety and that of others.

Participants may request on-campus housing accommodations during the program by contacting Conference Services: [conferenceservices@spu.edu](mailto:conferenceservices@spu.edu). Participants are responsible for all arrangements and costs associated with campus housing. The Center for Professional Education *is not* involved in the coordination of housing or meals.

### Registration, Withdrawal & Refund Policies:

This is an intensive program comprised of four courses: ELT 5530, ELT 5531, ELT 5532, ELT 5533. To be eligible to participate and earn credit, participants must register for all four courses. Content is highly integrated across the four courses to provide a robust and cohesive program. As such, partial credit and/or partial refund will not be granted.

Withdrawals submitted online 72 hours prior to the program's first class session will receive a 100% refund of SPU tuition. After this point, no refund will be granted. All withdrawals must be submitted prior to the final class session.

## Participant's Agreement

As an applicant for the Seattle Pacific University TESOL Intensive program, I agree to the following:

1. I read, understand, and agree to the Program Policies.
2. I understand and agree to the rules regarding my behavior and academic performance.
3. I understand that as a program participant, I will be viewed as a representative of the University both on and off campus.
4. I understand that SPU's Conference Services ([conferenceservices@spu.edu](mailto:conferenceservices@spu.edu)) may be able to assist me in securing on-campus housing, but that it is my responsibility to arrange housing and meals during the program.
5. I understand that partial credit and partial refund will not be granted.
6. I understand that according to the withdrawal policy, **no refund will be issued after 8:59am (PST) on July 12<sup>th</sup>, 2019.**
7. I understand that this is an intensive program and earning a TESOL certificate is contingent on full attendance and on-time completion of all assignments.

Applicant's Printed Name: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_