

**MENTOR TEACHER AGREEMENT FORM Spring 2024**  
**EDCN 5730: Independent Field Experience and Pedagogy Assessment**

**NAME OF ENDORSEMENT CANDIDATE:** \_\_\_\_\_

**NAME OF MENTOR TEACHER:** \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

SCHOOL SITE: \_\_\_\_\_

Mentor's WA teaching certificate number (required): \_\_\_\_\_

Endorsement(s) listed on mentor certificate: \_\_\_\_\_

(Must match endorsement candidate is pursuing.)

**Please check ONE of the two options below:**

\_\_\_\_\_ I will host this SPU Add-on Endorsement candidate in my classroom for a two-week unit of guest teaching. I will document one formal observation, and will be available for the 10-week session (dates below) to provide guidance as I see fit/as the candidate requests.

\_\_\_\_\_ I will visit the classroom of this SPU Add-on Endorsement candidate to complete at least one documented observation and will be available for the 10-week session (dates below) to provide guidance as I see fit/as the candidate requests.

● **STATEMENT OF AGREEMENT:**

- I have taught for at least three years in the endorsement area I will be supervising. If I do not hold the endorsement, I will plan to send a resume exhibiting proficiency to [endorse@spu.edu](mailto:endorse@spu.edu).
- I agree to be a mentor teacher and will supervise a field experience for the above named SPU student. I understand this is a volunteer position.
- The candidate will teach a 10 lesson unit, one of which I will formally observe.
- At the conclusion of the experience, I agree to provide a written evaluation of the candidate's teaching and a written recommendation for the endorsement area. I am prepared to complete this requirement virtually if necessary.

\_\_\_\_\_  
Mentor Teacher Signature

\_\_\_\_\_  
Date

**Course Dates: 3/27/2024-6/7/2024.** EDCN 5730 student will choose a short window of time (usually two weeks) within the 10-week course to teach a unit in their new subject area.

**SPU Endorsement Program: ADMINISTRATOR AGREEMENT FORM**  
**EDCN 5730: Independent Field Experience and Pedagogy Assessment**  
**Spring 2024**

**NAME OF ENDORSEMENT CANDIDATE:** \_\_\_\_\_

**Administrator Agreement**

ADMINISTRATOR NAME:

\_\_\_\_\_

Last First

SCHOOL: \_\_\_\_\_ PHONE: (     ) -     \_\_\_\_\_

STATEMENT OF AGREEMENT:

I agree that the above named endorsement candidate may have a field experience in the chosen endorsement area within this school. I agree that the above named mentor (page 1) may assist the participant in their field experience.

\_\_\_\_\_  
Administrator Signature Date

*NOTE: Since the Field Experience is completed by teacher with a current teaching certificate, verified by Seattle Pacific University, the teacher is responsible for securing a Field Placement and fulfilling any background requirements requested by the cooperating school/district.*

**Course Dates: 3/27/2024-6/7/2024**  
**EDCN 5730 student will choose a two-week window within the 10-week course to teach a unit in the new subject area.**